



Admission Procedures

The Elisabeth Morrow School

Learn about The Elisabeth Morrow School

Request a packet of information and attend a campus tour or open house. We encourage prospective parents to tour the campus and see our classrooms in action. Tours and open houses are held throughout the academic year. We are proud of our program and enjoy sharing the experience with interested families. Visiting the campus is a valuable method of learning about life at The Elisabeth Morrow School. A tour is strongly encouraged, but not required as part of the admissions process. Once a family has made the decision to apply, then the process is as follows:

Application for Admission

Applications are accepted for all grades through grade seven and are reviewed based on space availability. Mail the completed application form along with a \$60.00 non-refundable application fee. The Office of Admissions and Financial Aid will acknowledge receipt of your application with a letter.

Parent Questionnaires

Please share information about the candidate by completing the parent questionnaires. In assessing candidates, especially young children, detailed and concrete information will help the Admission Committee make informed decisions.

Teacher Recommendations and Transcript Requests

The Admission Committee request that the most current transcripts and teacher recommendations be forwarded from the candidate's current school to The Elisabeth Morrow School **after November 1**.

Parent and Student Interviews

Please contact the Office of Admissions and Financial Aid to arrange a visit. The screening process involves a playgroup for candidates to our three-year-old program through grade one. A visit to the school is required for candidates to grades two through seven. Additionally, parents are asked to share information about the candidate in a parent interview. The parent interview can sometimes be scheduled during the time of the child visit.

ERB and ISEE Testing

All candidates for prekindergarten through grade four will be assessed by the Educational Records Bureau either at The Elisabeth Morrow School or at the ERB office in New York City. All candidates for grades five through seven will be required to take the ISEE. Please contact the testing organizations directly to schedule an appointment:

ERB	212-672-9802	www.erbtest.org
ISEE	800-446-0320	www.iseetest.org

Admission Decisions

The Admission Committee's decisions are determined by a thorough review and discussion of each of the required components of the candidate's file. This includes the contents of the parent questionnaires, school reports and testing as well as the observation notes from the playgroup or student visit and the parent interview. Letters announcing the decisions will mailed beginning in February. Candidate's families are responsible for facilitating the completion of the admission file. Incomplete files **will not** be reviewed by the committee. Therefore, a phone call to check on the status of the candidate's file is very important.

The Elisabeth Morrow School is fully committed to complying with any applicable federal and state laws with respect to the administration of its educational policies, admissions policies and practices and financial aid programs.