



# Request for Information and/or Transcripts

The Elisabeth Morrow School

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**TO THE PARENTS:** Please complete and sign the section below and give this form to your child's current school along with the Teacher Recommendation Form. **This is required only for those students where academic records are available.** Thank you.

Student's name: \_\_\_\_\_ Current grade: \_\_\_\_\_

Current school: \_\_\_\_\_ Date of entrance: \_\_\_\_\_

School address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Teacher's name: \_\_\_\_\_ Telephone: \_\_\_\_\_

I authorize my child's current school to release information to The Elisabeth Morrow School. I understand that all material shared with the Office of Admissions and Financial Aid is confidential.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**TO THE SCHOOL:** The student named above is applying for admission to The Elisabeth Morrow School. The Admissions Committee requests information about this candidate.

In addition to completing the enclosed Teacher Recommendation Form, please provide the following information:

**A written report and/or a transcript of the student's record** while in attendance at your school. For grade level students, any grades and standardized test results would be appreciated.

**For students who are enrolled in a program where grades and transcripts do not apply,** any comments or notes regarding the candidate's daily activities would be appreciated. Please call The Office of Admissions and Financial Aid with any questions. Thank you for your comments.

Blair Talcott Orloff  
Director of Admissions and Financial Aid

Teacher or Principal's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of person completing this form: \_\_\_\_\_ Date: \_\_\_\_\_

Your comments will be very helpful to us as we review the student's candidacy. We thank you for taking the time to provide us with information about your student. Please return to: The Elisabeth Morrow School, Office of Admissions and Financial Aid, 435 Lydecker Street, Englewood, NJ 07631. Telephone: 201-568-5566 ext. 7212 Fax: 201-568-2065 Email: [admissions@elisabethmorrow.org](mailto:admissions@elisabethmorrow.org). For more information about our School, please visit [www.elisabethmorrow.org](http://www.elisabethmorrow.org). Please call if you have any comments or questions.

The Elisabeth Morrow School is fully committed to complying with any applicable federal and state laws with respect to the administration of its educational policies, admissions policies and practices and financial aid programs.